

On-site Registered Camp Nurse

Position Purpose:

The Camp Nurse is responsible for overseeing the health and safety of campers and staff.

Essential Job Functions:

- 1. Provide health care to meet individual needs of camp staff and campers.**
 - ◊ **Follow health care policies/procedures and treatment procedures.**
- 2. Organize, maintain, and utilize adequate resources for serving the health and medical needs of the campers and staff.**
 - ◊ **Set up the camp Health Center.**
 - ◊ **Inventory and order all necessary medical supplies and equipment.**
- 3. Maintain accurate and detailed medical records according to Camp standards.**
 - ◊ **Ensure staff and camper health examinations are current and on file.**
 - ◊ **Prepare and utilize daily medical log for treatment and medications.**
 - ◊ **Prepare incident report forms and ensure that they are filled in when there are major incidents.**
- 4. Oversee First Aid procedures and supplies.**
 - ◊ **Ensure supplies are well stocked and distributed as needed.**
- 5. Ensure a staff orientation session is delivered on medical services.**
 - ◊ **Ensure camp staff and campers know their role related to health care and first aid.**
 - ◊ **Provide or ensure orientation is provided that includes, specific camper health and social needs, health center procedures, emergency procedures, growth and development of age groups, staff health assessment of campers, policies on contacting parents, transportation to outside health facilities, accident prevention and risk management, nutrition, and first aid in the camp setting.**
- 6. Screen all campers and staff who are arriving and departing camp.**
 - ◊ **Verify health history.**
 - ◊ **Verify emergency authorization.**
 - ◊ **Identify any observable evidence of illness or communicable diseases.**
 - ◊ **Properly store all medications used by campers and staff unless otherwise instructed.**
- 7. Supervise sanitary conditions throughout camp.**

- ♦ Report any health problems or symptoms of illness to the Camp Director.

Other Job Duties:

- ♦ Perform any tasks beyond those assigned as help is needed.
- ♦ Provide leadership in the camp's risk management program.
- ♦ Maintain a resource file on any information and/or literature concerning health in the camp community.
- ♦ Be responsible for contacting parents concerning the status of their child's health by telephone in the following situations: any injury requiring an x-ray, illness requiring an infirmary stay and emergency treatment/accident, etc.
- ♦ Be knowledgeable of outside health resources.
- ♦ Evaluate medical services.

Qualifications:

- ♦ Registered nurse (RN).
- ♦ CPR certified.
- ♦ Current First aid certification and experience in first aid and emergency management.
- ♦ Driver's license is an asset.
- ♦ Experience in both children and adult illness/injury care.
- ♦ Desire to work with children and young adults in an outdoor setting.
- ♦ Community health knowledge.

Physical Aspects of the Job:

- ♦ Ability to assist campers and staff.
- ♦ Ability to read and follow directions on medication labels, health forms, physician orders, and parent letters.
- ♦ Maintain written record system.
- ♦ Observe and assess sanitation and safety conditions of the camp.
- ♦ Ability to communicate with parents, staff, and administration about camper health concerns.
- ♦ Possess endurance to meet emergency needs.
- ♦ Ability to drive to off-camp health provider, physician, or emergency treatment locations (Perth Hospital, 30 KM).

***This position is ideal for a nurse with camp-aged kids (9-16) who would enjoy the benefits of a unique camp environment.**