

Head Cook and Assistant Cook

Reports to: Camp Director

Here is what we look for:

The Head Cook must be an exceptionally responsible, flexible and highly motivated person with experience in preparing meals for large groups on a daily basis. He or she should possess a strong working knowledge of scheduling, food ordering, meal planning, budgeting, and implementing procedures accepted by the health department. He or she must also have strong leadership skills and able to delegate. Most importantly, he/she should love to cook great food!

The Assistant Cook works along side the Head Cook and assumes responsibility when Head Cook is not present.

Responsibilities:

- 1. Ability to work with other people in a supportive, co-operative fashion (staff and volunteers).**
- 2. Create 3 delicious and healthy meals a day for approx. 70 campers and staff, including a vegetarian entree for each meal.**
- 3. Manage inventory and order food and supplies as needed**
- 4. Plan a weekly menu, in conjunction with the director, that is healthy, varied and balanced**
- 5. Develop a routine for the kitchen's operation that defines the responsibilities and tasks of the kitchen crew**
- 6. Ability to supervise and delegate work to kitchen crew and volunteers in co-ordination with the Assistant Cook**
- 7. Arrange for a regular schedule of usage, maintenance, and cleaning of all kitchen surfaces and equipment in keeping with health regulations**

8. Educate all kitchen staff in the safe and appropriate operation of kitchen equipment and use of utensils
9. Organize and assist in the assembly and dis-assembly/clean up of the kitchen at the beginning and end of the camp session.
10. Make the kitchen a warm and comforting place to all campers and staff alike.

***Must have a criminal background check**

***Must have Food Handling Safety Certification**

*** This position may be ideal for a couple and/or parents with camp-aged kids (9-16)**

Additional Qualifications:

We are hoping to find someone who wants to make a long-term commitment to being a part of a unique and wholesome summer camp community. Please spend some time looking through our website and getting to know what we are all about before applying.

Contract Length: July 1, 2012 to Aug. 11, 2012 (6 weeks)

Salary: Head Cook \$3000, Assistant Cook-\$2200 (includes room and board)